

## **Reconsideration of Library Materials Policy**

### **South Park Township Library**

March 20, 2023

There may be occasions when a member of the community is concerned about a particular item in the Library's collection. If a patron wishes the Library to reconsider material that is in the collection, a form is available below. This form must be completed in its entirety and returned to a Library staff member or to the Director. Once the form is received, the Director will review the request using the criteria used in selecting the item, its place in the collection, and reasons for including the item in the collection. The Director will then provide a written response to the patron.

If the Library user is not satisfied at this level, the Library will convene a review committee including the Director, at least two Board members, and [optionally] an outside party with expertise in the field. The Library review committee's decision is final and the patron will be notified of the decision.



# SOUTH PARK TOWNSHIP LIBRARY

2575 Brownsville Rd. South Park, PA 15129

412-833-5585

southpark@einetwork.net

## Request for Reconsideration of Library Materials

Date Submitted: \_\_\_\_\_

Patron Name: \_\_\_\_\_

Patron Address: \_\_\_\_\_

Patron Phone: \_\_\_\_\_ Patron Email: \_\_\_\_\_

Are you requesting this review on behalf of or as part of an organization or group? If so, please identify the organization or group:

\_\_\_\_\_

Title of Item to be Reviewed: \_\_\_\_\_

Author and/or Publisher: \_\_\_\_\_

Did you read/ view/ listen to the entire work? **YES** **NO**

If not, which parts did you read/ view/ listen to?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To what content in the material do you object (Please be specific; cite page or part)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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In your view, what are the potential consequences of a patron using this material, if any?

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In your view, what are the potential benefits of another patron using this material, if any?

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Are you aware of the judgement of this work by professionals and literary critics?

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What do you think is the theme of this work?

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If the item were to be removed from the collection, what works on the same topic would you recommend? \_\_\_\_\_

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\_\_\_\_\_  
Signature

Thank you for your interest in our library's collection. You will receive a response to this query within ten (10) business days